

Juneteenth OR 2022 Vendor Form

Juneteenth OR 2022 Annual Event

50th Anniversary

Saturday June 18th – Sunday June 19th 2022

It's about that time of year again to start planning our Annual Juneteenth OR Celebration. This will be our 50th Year Anniversary and the 1st Year Juneteenth will be recognized as a State Holiday here in Oregon. Juneteenth is the oldest celebration commemorating the ending of slavery in the United States. Juneteenth OR plans to expand its reach by increasing participation of vendors, corporate and civic partners. Our goal is to attract more attendees and broaden the cultural, social, and economic impact of this celebration.

This year's Juneteenth OR celebration will expand to a 2-day event Saturday, June 18-Sunday, June 19th, 2022. We will be located at the Lillis-Albina Park (located on N.Russell/N.Flint)

Vendors will be registered as a first come first serve bases. So please make sure to register before the deadline late entries will not be accepted.

PLEASE NOTE: ELECTRICITY IS NOT PROVIDED

VENDOR AGREEMENT: This official Vendor Registration form must be completed and submitted along with payment by **Deadline: May 18, 2022.**

Vendor Fees:

NON-PROFIT/INFORMATIONAL/HUMAN SERVICES (NO SALES)	\$100	
RETAIL VENDOR	\$150	
FOOD VENDOR (Must complete Temporary Restaurant Form required by Health Inspector)	\$250	
CORPORATE VENDOR	\$400	
OPTIONAL FEES:		
ADD 1 TENT	\$100	
ADD 1 TABLE AND 2 CHAIRS	\$25	
PASSPORT PROGRAM	FREE	

The fee assists with the event activities. Payment must be received with the registration form by the deadline of May 18, 2022. Payment received after May 18th, 2022 will be charged a late entry fee and not guaranteed. All registration fees are non-refundable and payable upon registration.

You may pay online at: www.juneteenthor.com

or send check or money order along with forms to:

Juneteenth OR

PO BOX 2232

Fairview, OR 97024

Fees must be included with registration form. Food vendors must complete the attached Temporary Restaurant Form required by Health Inspector and provide Juneteenth OR with a copy of their permit.

Utilities /Equipment:

If you need a tent, table or chairs please make sure to mark the box and included with payment. If not you will need to provide your own table, tent and chairs. Electricity isn't provided you will need to bring your own. This form must be completed and submitted along with payment no later than May 18, 2022.

THIS IS A RAIN OR SHINE EVENT AND WILL NOT BE CANCELLED – ADMISSION IS FREE

VENDOR REGISTRATION AND WAIVER FORM

MUST BE COMPLETED, SIGNED AND SUBMITTED IN ORDER TO PARTICPATE DEADLINE MAY 18, 2022 – PAYMENT MUST ACCOMPANY REGISTRATION.

SECTION A:

NAME OF BUSINESS:		
TYPE OF BUSINESS:		
CONTACT PERSON:		
ADDRESS:		
STATE:	CITY:	ZIP:
PHONE:	OFFICE:	CELL:
EMAIL:		

SECTION B: UTILITIES

I UNDERSTAND THAT FOR THE 2022 JUNETEENTH OREGON CELEBRATION, I, THE VENDOR, WILL BE RESPONSIBLE FOR PROVIDING MY OWN TENT, TABLE, CHAIRS UNLESS SELECTED FOR AN ADDITIONAL FEE. SEE PRICES UNDER VENDOR FEES. OTHER UTILITIES, ELECTRICITY, AND SPECIAL NEEDS ARE THE RESPONSIBILITY OF THE VENDOR. JUNETEENTH OR WILL NOT BE PROVIDING ANY ELECTRICTY, GENERATORS, OR SPECIAL NEEDS.

SECTION C: CONDITION OF THE AGREEMENT AND LIABILITY WAVIER

I, WISH TO BE A VENDOR AT THE JUNETEENTH OR FESTIVAL. I ALSO UNDERSTAND THAT I WILL PROVIDE ANY EQUIPMENT NEEDED TO FURNISH MY SPACE (TENT, TABLE, CHAIR, ELECTRICTY, ETC). I WILL BE SET UP BY 10AM ON SATURDAY, JUNE 18, AT WHICH IF I HAVE NOT SET UP BY THAT TIME, OR MADE PREVIOUS ARRANGEMENTS WITH THE EVENT MANAGER, MY SPACE WILL BE CONSIDERED A “NO SHOW” AND NO REFUNDS WILL BE ISSUED. I AGREE TO CONDUCT BUSINESS IN A RESPONSIBLE AND PROFESSIONAL MANNER. I RELEASE JUNETEENTH OR AND ITS STAFF FROM ANY AND ALL LIABILITIES AND TAKE FULL RESPONSIBILITY FOR THE PRODUCTS/SERVICES I BRING TO THE FESTIVAL AND THE ACTIONS THEREOF.

I HAVE READ AND AGREE TO ALL THE TERMS LISTED ABOVE.

INCLUDED IS MY VENDOR FEE: NO REFUNDS

VENDOR SIGNATURE: _____ DATE: _____

PLEASE SELECT VENDOR TYPE:

NON-PROFIT/INFORMATIONAL/HUMAN SERVICES RETAIL VENDOR

FOOD VENDOR CORPORATE VENDOR

ADD 1 TENT

ADD 2 CHAIRS

PASSPORT PROGRAM

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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EXP: ___/___ CVC: _____

Payment by Check and Credit Card to: Juneteenth OR PO BOX 2232, Fairview, OH 97024

Or Scan and email response back to: juneteenthor@gmail.com

Single Event Temporary Restaurant License Application

A 100% late processing fee will be added to each temporary license fee that is not received in the Environmental Health Office by noon two business days before the event begins. [MCC § 21.612]

****INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED****

Facility #:
Audit/License #:

1. Restaurant/Organization: _____

Phone #: _____

Licensee (owner or organization): _____

Email: _____

Address of Licensee: _____

Event: _____ **Date(s) of Event:** _____

Location (Street name/number): _____ **Hours:** _____

Event Coordinator: _____ **Phone:** _____ **Email:** _____

Booth: Set-up time on first day of event: _____ **Start time:** _____

Person in charge of Food Booth: _____ **On-Site Phone:** _____

Menu: (list all food items, including perishable toppings):

Food item	How Served		Made to order		Off-site prep		At event prep		Describe cooking method
	Hot	Cold	Yes	No	Yes	No	Yes	No	

2. All food must be prepared in a facility approved by the Health Department or the Department of Agriculture.

- Home prepared foods not allowed.
- No cooling allowed in Food Booth.

3. Licensed restaurant/commissary used for food preparation, storage and dish/utensil washing. If all done onsite, mark "onsite only" below *

Name: _____ Phone: _____

Address: _____

_____ Date: _____

Person granting permission to use restaurant/commissary (Print name and signature)

*Food Preparation, Food Storage and Dish/Utensil Washing Done Onsite Only

Environmental Health Services



4. Handwashing: Describe: _____
 a. Water container must have a spigot that allows for a **free-flow** of water (Push-button type not allowed).
 b. Water container and catch basin must be 5 gallon capacity.
 c. Temporary hand wash station **must** be set up **before** food preparation begins.
 d. Provide warm water.

5. Disposal of waste water: (i.e water used for handwashing, washing dishware, bleach solution, cold/hot-holding)
 Describe: _____
(Waste water must not be disposed of on ground or in storm drain).

6. Food temperature control:
 How will you provide for proper food temperature control (below 41° F, or above 135° F) in booth?
 a. Cold-holding devices (i.e., refrigerator, ice chest, freezer)
 Describe: _____
 b. Hot-holding devices (i.e., warmer, steam table, heat cabinet, burner)
 Describe: _____
 c. Rapid-heating devices (i.e., stove, oven, burner, grill)
 Describe: _____

7. Counter cleaning and sanitizing:
(1 teaspoon of bleach per gallon of water and chemical test papers to monitor concentration of bleach). Provide 2 sanitizer set-ups.

8. Booth construction:
(Floor: non-absorbent surface such as wood, concrete or plastic tarp; grass must be covered)
(Ceiling: hard or soft covered structures such as canopy or tent).
 Describe: _____

9. Food handler's cards: must have before event..... Yes No
Probe thermometer: (Range of 0° F – 220° F) Yes No

Submission of Application:

All portions of the application must be completed

<p>Refer to Fee Schedule or www.mchealthinspect.org or call office @ (503) 988-3400 If your event operates more than 30 days and you have an interruption in food service or your license expires, a written notification is required from the Event Coordinator stating your last date of operation; or notification to the EHS office prior to interruption to avoid late fees.</p>	<p>Make check payable to: Multnomah County Environmental Health Services 847 NE 19th Avenue, Suite 350 Portland, OR 97232 (Pay by phone available)</p>
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Benevolent Administrative Processing Fee (Once Each Calendar Year)
 Benevolent temporary restaurants are charged a fee for the application process. This is not a license fee. A permission letter must be submitted with application if Benevolent Organization allows another operator to use its Non-profit Tax ID number. The Benevolent organizations are the responsible party for that event therefore approval for use of their Non-profit tax number must be verified. All proceeds must go to the benevolent organization.
 Non-profit tax ID #: _____ **(A photocopy of 501C3 is required)**

Inspection(s) of your temporary restaurant may occur at any time from the point of setting up to the point of closing down your food service operation. All temporary restaurant licenses are issued for each single event for the location, operator, and dates posted on each license.

Signature of Applicant: _____ **Date:** _____